



Norwalk Community College
188 Richards Avenue Norwalk CT 06854-1655

Eligibility for Disability Services

Students with disabilities that have been diagnosed and documented by a qualified professional may be eligible for services, depending on documentation provided by the student. Documentation should:

- be from a qualified professional who made the diagnosis or the professional who is currently treating the student for the disability (on letterhead, with signature)
- be recent (preferably no more than three years old for learning disabilities; one year for medical, physical, or psychiatric)
- specifically name the diagnosed disability
- identify diagnostic testing mechanisms, procedures, and results [for learning disabilities, this means Psychological Evaluations including tests such as the Wechsler Intelligence Scales (WAIS/WISC) and the Woodcock-Johnson Test of Achievement]
- contain a narrative linking specific testing results to the specific effects of the disability on learning and functioning in an educational environment
- identify any recommended accommodations

Access to Services

Services are determined on a case-by-case basis. Due to the high demand for services and the nature of certain disabilities, students are advised to contact the coordinator of services for students with disabilities and provide documentation well in advance of the beginning of the semester to allow time for documentation review, consultation, and accommodation planning (at least *six weeks notice* is recommended). While every reasonable effort will be made to arrange accommodations in a timely manner, insufficient advance notice may impede service delivery.

Prospective students who anticipate the need for accommodations for the placement test should contact the coordinator and provide documentation prior to taking the test. Since the test is not a timed test, it is not necessary to make prior arrangements for extended time. However, it is not recommended to sign up for the last test of the day.

Parameters of Services

Please understand that the college does not offer a special education curriculum or a comprehensive program of services but does provide reasonable accommodations to eligible students, based on documentation provided by the student, unless such accommodations would fundamentally alter the essential nature of a course or program, result in an undue financial or administrative burden, pose a safety threat, or constitute services or devices of a personal nature.

FOR MORE INFORMATION, PLEASE CALL (203) 857-7192
or email fapfel@ncc.commnet.edu

Board of Trustees, Community Colleges of Connecticut

NCC is an Affirmative Action/Equal Opportunity Institution and complies with all requirements of the Americans with Disabilities Act.