

NCC APPEAL PROCESS

Any student who is terminated from Financial Aid may appeal this decision. The appeal process is as follows:

All appeals must be in writing and received in the Financial Aid Office within 10 days of being notified of termination of Financial Aid.

Appeals must be based on severe extenuating circumstances e.g.

- Termination of employment
- Illness
- Hospitalization of the student
- Caring for an ill member of the immediate family
- Death of a member of the immediate family
- Domestic problems.

Any of the above circumstances must have proper documentation:

1. Termination of Employment – Verification from Employer.
2. Illness/Hospitalization – Signed note from physician verifying dates and period of treatment.
3. Death – Death Certificate.
4. Domestic Problems – Written verification of situation by a certified counselor or state agency.

Appeals will be reviewed by the Financial Aid Committee. Student will be notified in writing within two weeks.