

# AGREEMENT / CONSENT FOR ANNOUNCEMENT AND PUBLICATION OF STUDENT GRADUATION INFORMATION

THE STUDENT NAMED BELOW AGREES TO THE RELEASE OF GRADUATION AWARD AND MAJOR INFORMATION --

I authorize Norwalk Community College ("NCC") to publish and announce my degree and/or certificate award(s) and my major at the NCC celebratory Commencement ceremony, in the Commencement booklet, and in publications that announce the celebration of my educational achievement.

Student Name \_\_\_\_\_  
(Please PRINT full name.)

Student Signature \_\_\_\_\_  
(Please SIGN full name.)

Student I.D. # \_\_\_\_\_

**Date** \_\_\_\_\_

# NORWALK COMMUNITY COLLEGE GRADUATION APPLICATION



## CERTIFICATE APPLICATION

### IMPORTANT DEADLINE DATES:

♦ **MAY** Graduation – First Friday in March

♦ **SEPTEMBER** Graduation – August 15<sup>th</sup>

IMPORTANT NOTE: NCC has three graduations per year (May, September and December), but only one Commencement Ceremony in May. **If you plan to complete your last course requirements (one or two courses) during the Summer you may apply for September graduation by the March deadline and participate in the May Commencement Ceremony. You should check the box below to indicate that you will have completed all course requirements by September.**

♦ **DECEMBER** Graduation – First Friday in November

### INSTRUCTIONS:

1. **Type or print** all information in ink AND FOLLOW THESE DIRECTIONS IN THE ORDER BELOW.

Those applying for a Degree should use the ASSOCIATE DEGREE APPLICATION form.

2. Complete the CURRICULUM CHECK SHEET with your Advisor, Department Head, Program Coordinator, or Counselor.

3. Mail/bring completed application to the BUSINESS OFFICE (room E103) and pay the **\$37.00** Graduation fee.

**\*THIS FEE IS NON-REFUNDABLE AND CAN ONLY BE USED TOWARD ONE GRADUATION DATE.**

4. RETURN completed application and approved Curriculum Check Sheet to the Records Office – ATTN: Barbara Lukacsy.

**TYPE OR PRINT YOUR LEGAL NAME EXACTLY AS IT IS TO APPEAR ON YOUR DIPLOMA.**

**IMPORTANT: IF THE NAME YOU WANT ON YOUR DIPLOMA DOES NOT MATCH THE NAME ON YOUR NCC TRANSCRIPT, YOU MUST SUBMIT A NAME CHANGE FORM ALONG WITH A LEGAL DOCUMENT SHOWING PROOF OF THE NAME CHANGE, BEFORE SUBMITTING THIS APPLICATION TO THE RECORDS OFFICE.**

FIRST	MIDDLE	LAST	
STUDENT ID# (BANNER) <input type="text"/> @ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> BIRTH DATE <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/>			
SOCIAL SECURITY # <input type="text"/> - <input type="text"/> - <input type="text"/>		CURRICULUM <input type="text"/>	
TELEPHONE (HOME) <input type="text"/>		(WORK) <input type="text"/>	
ADDRESS <input type="text"/>			
STREET	CITY	STATE	ZIP

**CHECK THE BOX BELOW TO INDICATE THE MONTH BY WHICH YOU WILL HAVE COMPLETED ALL COURSE REQUIREMENTS.**

MAY \_\_\_\_ (yr.)

SEPTEMBER \_\_\_\_ (yr.)

DECEMBER \_\_\_\_ (yr.)

\_\_\_\_\_  
STUDENT SIGNATURE

\_\_\_\_\_  
DATE

